

TENDER DOCUMENT

NAME OF THE WORK:

**“DAY TO DAY OPERATION AND MAINTAINENCE OF
SWIMMING POOL”**

AT INTERNATIONAL HOCKEY STADIUM CAMPUS

RAJNANDGAON MUNICIPAL CORPORATION

To

OFFICE OF THE MUNICIPAL CORPORATION, RAJNANDGAON

श्री 1704,

(C.G.)

Date 31/01/2019

TENDER NOTICE

RAJNANDGAON municipal corporation invites sealed tenders from eligible contractors/ firms in two bid systems (Technical & Financial bid) for "Day to Day Operation and maintenance of Swimming Pool" for its newly constructed swimming pool at INTERNATIONAL HOCKEY STADIUM CAMPUS RAJNANDGAON . Tender document can be obtained from RAJNANDGAON municipal corporation from 11A.M. to 4.30 p.m. upto 31st JAN 2019 by a payment of Rs. 1000/- only through demand draft in favour of 'commissioner RAJNANDGAON Municipal Corporation' payable at RAJNANDGAON. Tender document can also be downloaded from RMC website: www.mcrjn.com the downloaded tender document can be used by paying Rs. 1000/- in the form of demand draft/ pay order drawn in favor of commissioner RAJNANDGAON municipal corporation' payable at RAJNANDGAON.

Duly completed tender forms are to be deposited in RAJNANDGAON municipal corporation latest by 3.00 pm on 21st FEB, 2019. The tenders shall be opened at 4.00 p.m. on 22nd FEB, 2019 in the presence of bidders or their representatives, if any.



(COMMISSIONER)

RAJNANDGAON MUNICIPAL CORPORATION

1. SCOPE OF WORK

Amenities in the building are: - Swimming Pool is 50 meter x 25 meter.

- (i) To carry out day to day operation of swimming pool by deploying personnel/manpower .
- (ii) To maintain the quality of water in swimming pool in accordance with applicable norms prescribed in Indian standard code.
- (iii) To carry out testing of water from NABL approved lab at least once in a month.

2. DEFINITIONS

- (i) RMC means RAJNANDGAON Municipal Corporation, RAJNANDGAON (C.G)
- (ii) Employer/officials mean the employee and the officers of RMC.
- (iv) Bidder/Bidder means the Agency providing "Day to Day Operation and maintenance of Swimming Pool", individual/proprietary firm, partnership firm, limited company private or public or corporation.
- (v) "Year" means "Financial year" unless stated otherwise.

4. WHO CAN APPLY

- (i) **If the bidder is individual**, the application shall be signed by the proprietor or representative holding the power of attorney of the proprietor with full typewritten names and current address.
- (ii) **If the bidder is a firm in partnership**, the application shall be signed by all partners of the firm with their full typewritten names and current addresses, or alternatively, by a partner holding power of attorney for the firm. In the latter case a certified copy of the power of attorney should accompany the application. In both cases, a certified copy of partnership deed and current address of all the partners of the firm should accompany the application.
- (iii) **If the bidder is a limited company or a corporation**, the application shall be signed by a duly authorized person holding power of attorney for signing the application accompanied by a copy of the power of attorney. The bidder should also furnish a copy of the Memorandum and Articles of Association duly attested by a Public Notary.
- (iv) **Joint Venture/ Consortiums are not accepted.**

5. ELIGIBILITY AND SELECTION CRITERIA

(A) Eligibility Criteria

The bidder shall furnish, as part of its tender offer, document establishing the bidder's eligibility to participate in the tender and its qualifications to perform the contract. The documentary evidence of the agency's qualifications to perform the contract, shall establish to RMC satisfaction that the agency is eligible as per the criteria outlined in the Eligibility Criteria below:-

- (i) Agency should have satisfactorily completed O&M minimum Two year of any Government/Semi govt./Private swimming pool(50mX25m) or three year of any Government/Semi govt./Private swimming pool(25mX12.50m).
- (ii) Financial Turnover: Should have minimum average annual turnover of Rs. 20 lakhs during the last three financial years .
- (iii) The Agency should be registered with the statutory/local authorities. Copy of valid PAN number, Service Tax Registration, VAT Registration (GSTIN No.) to be submitted.
- (iv) The Agency must submit duly filled tender form specified in Annexure-III of this document.
- (v) Agency to submit Certificate of Registration, MOU & Article of Association etc. in case of partnership firm.
- (vi) The bidder has not been debarred and/or blacklisted by any Central Government/or any State Government Department(s) and the bidder should not have any litigation in any of the labor court(s). An affidavit to that effect on Non-Judicial Stamp paper of Rs. 10/- duly notarized shall be enclosed with the technical bid. The proforma of the affidavit is attached with the tender at Annexure –V.

(B) Selection

(i) Preliminary Scrutiny

RMC will scrutinize offers to determine whether they are complete or any errors have been made in the offer or required technical documentation has been furnished or the documents have been properly signed or items quoted are as per the schedule.

(ii) Short-listing of Bidders

RMC will shortlist technically qualifying bidders and the financial bids of only these bidders will be opened. After opening financial bids of the short-listed tender if there is a discrepancy between words and figures, the amount indicated in words will be presumed.

(iii) Clarification of Offers

To assist in the scrutiny, evaluation and comparison of offers, RMC may, at its discretion, ask some or all bidders for clarification of their offer.

(iv) Verification

The RMC reserves the right to verify any or all statements made by the agency in the tender document and to inspect the agency's facilities, if necessary, to establish to its satisfaction about the service provider's capacity to perform the job.

6. SUBMISSION & OPENING OF TENDERS

- (i) Tenders should be submitted on specified format supplied by RMC or downloaded from RMC website on payment of Rs.1,000/- only through demand draft/ bank pay order in favour of the commissioner municipal corporation RAJNANDGAON .
- (ii) The bidder should submit E.M.D. of Rs.1,00,000/- (Rs. One Lakh only) in favour of the commissioner municipal corporation RAJNANDGAON in form of demand draft or fixed deposit receipt.
- (iii) The E.M.D. of unsuccessful tenders will be returned after finalization of the contract. No interest shall be paid on the E.M.D. In case of successful tender, amount paid as E.M.D. will adjusted towards performance security deposit and this amount will not carry any interest.
- (iv) No tenders will be accepted after 04:00 pm on 21st FEB, 2019.
- (vi) Both the Technical Bid & Financial Bid should be placed in separate sealed envelopes and both sealed in bigger envelope super-scribing "Tender for Day to

Day Operation and maintenance of Swimming Pool". EMD should be with Technical Bid.

- (vii) Technical Bid will be opened on 21st FEB, 2019 at 12.00 pm. financial bids of only those bidders shall be opened who are found to be eligible after technical evaluation of technical bids. For opening of financial bid, date, time, venue will be conveyed to technically qualified renderers by post/ telephonically.
- (viii) The RMC will have full authority to reject any/all offers without assigning any reasons. Any enquiry after submission of the tender will not be entertained.
- (ix) Before submitting the tender, the bidder must ensure that they strictly fulfill all the eligibility conditions to avoid rejection of tender.
- (ix) The agency submitting the tender would be presumed to have considered and accepted all the terms & conditions of this tender. No enquiry, verbal or written shall be entrained in respect of acceptance / rejection of tender.
- (x) Tenders should be sent by Register/speed post/Courier only in RMC between 10.00am to 04.00 pm. No tender will be accepted after 04.00 pm on 21st FEB, 2019.
- (xi) Bidder is advised to carry out survey of the said swimming pool campus, before quoting so as to fully acquaint themselves of the conditions on ground.
- (xii) No condition shall be put in technical and financial bid. Tender with any condition shall be summarily rejected.

7. CONTRACTOR'S OBLIGATIONS

- (i) The contractor shall be responsible to undertake the activities for running/operation of swimming pool as per the periodicity indicated against each activity and shall use the experienced coaches and lifeguards.
- (ii) The contractor shall be responsible to extract work, manage work, maintenance of accounts/records of all persons and chemicals etc, and for interaction with "Authorized Person" (person designated by RMC) for the maintenance of the swimming pool complex. He should maintain account of materials taken outside the premises and brought back. These materials can be taken outside only with the approval of "Authorized Person".
- (iii) The contractor shall deploy workers of decent character, sound health and general abilities to carry out such work.
- (iv) The worker(s) deployed shall wear uniform and keep identity card provided by the contractor.

- (v) The worker(s) deployed should be able to read instructions written in Hindi / English. Contractor need to submit the police verification & medical fitness certificate of every worker to the RMC.
- (vi) The contractor shall pay his worker(s) wages not less than the minimum wages fixed by the Central/State Govt. and all other statutory dues like EPF & ESI throughout the tenure of contract.
- (xi) Contractor shall maintain complete data/record of all the persons using the swimming pool with details of in and out time. Details shall be maintained in a manner as decided by RMC.
- (xii) Contractor shall ensure the day to day cleanliness of swimming pool including deck area. Machine and hand scrubbing thorough cleaning /washing of the entire swimming pool tank and deep area.
- (xiii) Contractor shall empty, clean and refill the swimming pool at regular interval as per norm or as per license condition or as directed by Norms.
- (xiv) Penalty of Rs.500/- per day will be charged for absent of coach/life guard & if water is found untreated at that time penalty will be charged Rs.1000/- per day.
- (xv) The contractor shall maintain the pool and movable properties like fixtures and electrical installation etc. in good condition and shall hand over all the articles entrusted to him in good condition at the end of the contract period. The contractor shall compensate the RMC for any damage or loss if found in such properties with the replacement value decided by the Competent Authority and in any case if he fails to pay the same amount decided, the same will be recovered from his security deposit.
- (xvi) The contractor shall employ his own personnel and equipments for purpose of cleaning and maintenance at his own cost. The contractor shall engage his staff with prior police verification and shall provide a list of such staff along with their photographs & permanent addresses to the RMC.
- (xvii) The contractor shall discharge any employee from service who in the opinion of RMC misconduct himself or is in any way unfit or unsuitable for the said purposes. The decision of the RMC shall be final and binding.
- (xviii) The contractor shall obey the lawful instructions given to him. Any infringements of any such instruction may render the contractor liable to be fined which may be extended upto Rs. 500/- in each case. The fine will be in addition to the penalty in other clauses.

- (xviii) The contractor shall also ensure the norms prescribed by the Human Rights Commission, Government of India, Minimum Wages Act and Industrial Dispute Act or any such other legislation are fully observed and the office is kept harmless and indemnified. If there is any non-compliance intimated to the RMC the contractor has to rectify it and indemnify.
- (xx) The contractor shall provide all the cleaning material, necessary equipments. The contractor shall maintain the minimum no. of safety equipments like life savings kits, swimming rings etc. as required under license conditions and standard norms. In case more no. of safety equipments are required as per usage then same shall be provided by the contractor at no extra cost. The decision of the RMC shall be final in this regard.
- (xxi) The work will involve in providing skilled technician for operation of filter plant.
- (xxii) All the floating dirt & leaves will be removed from the swimming pool and surrounding areas.
- (xxiii) Suction Sweeper, Bottom Cleaner will be operated regularly to remove settled dirt from pool floor for maintaining cleanliness and hygiene in swimming pool.
- (xxiv) Water level will be checked in pool & balancing tank filtration plant will be operated at proper working pressure.
- (xxv) Backwashing of filters will do as per the requirements.
- (xxvi) Water samples should be taken and tested one times a day for residual chlorine and pH parameter and chlorination treatment with other chemical dosing treatment will be administrated as per water parameters.
- (xxvii) After dosing, the parameters will be rechecked and record of residual chlorine and pH will be maintained in log book.
- (xxviii) Pool scum/overflow channels and balancing tank will be cleaned as per requirement to maintain in the log book.
- (xxviii) The record of day-to-day operation with availability of Chlorine and other chemicals will be recorded in the log book so as to maintain proper stock of material.
- (xxix) The front garden should be maintained by the contractor .
- (xxx) The contractor should allow Rmc officials(Employee of RMC)/Students/National or International Swimming Player & present elected Body RMC to use the Swimming pool as per decided by CMC/MIC/GMC .
- (xxxi) No Structural changes is permitted by the tenderer in the pool complex .

(xxxii) Minimum 1 hour in morning & 1 hour Evening is reserved whose fees structure will be decided by RMC .

(xxxiii) Terms & Condition for membership should be approved by the RMC before its implementation.

9. TERMS & CONDITIONS

(i) Cancellation of Contract

RMC also reserves the right to cancel the contract/tender process without assigning any reason. However, some of the ground on which contract can be cancelled are detailed below.

(This list is only illustrative and not exhaustive).

- Serious discrepancy in the provision of the required services by the contractor.
- Breach of any terms and conditions of the tender by the tenders.
- Any action by the bidder which is in breach of law or accepted practices in the financial transactions.
- If the Agency goes into liquidation voluntarily or otherwise.
- In addition to the cancellation of purchase order/award, RMC reserves the right to forfeit the performance guarantee.
- Any attempt to influence the decision of the RMC officials through direct/indirect methods/mean.

(ii) Security Deposit / Performance Guarantee

The selected agency shall submit Security Deposit/Performance Guarantee equivalent to 50% of the total cost of the contract value in the form of Bank Guarantee issued by a scheduled bank which will remain valid till One Year after the completion of the contractual obligation. Performance Guarantee should be submitted within 10 days of issue of letter of award. In case Performance Security is not submitted within above time limit, EMD shall be forfeited.

(iii) Offer time, duration, termination of the agreement

The agreement shall be effective from the date of acceptance of the offer as shown in the letter of acceptance of offer and award of works issued to contracting agency and

shall remain in force for the period of four years subject to renewable for a further period upto two years on satisfactory performance.

(xiii) Jurisdiction

The jurisdiction of the courts shall be RAJNANDGAON

(xiv) Statutory Taxes may be deducted at source, as per rules.

10. PERFORMANCE EVALUATION

RMC reserves the right to satisfy itself about the quality of the services provided by the bidder. In the event the agency does not achieve the level of satisfactory performance, the bidder /agency is liable to be penalized. The decision of the Department/RMC will be final in this regard.

11. FINANCIAL BID

- (i) The bidder should quote the rate and amount tendered on YEARLY basis (Rupees) in figure as well as in words separately. The rate and amount of the tender should be inclusive of all applicable charges and taxes and in accordance with provision of Minimum Wages Act, Contract Labor Act and other statutory provisions like Provident Fund Act, ESI, administrative charges etc but exclusive of service tax i.e. extra as applicable from time to time. If the quote falls below the level of prescribed norms, the bid shall be rejected.
- (ii) The bidder should take care that the details, rate and amount should be written in such a way that interpolation is not possible. No over writing in the financial bid will be allowed and no blanks should be left, such type of tender is liable to be rejected.
- (v) The bidder should quote the amount tendered / financial bid as per Annexure IV.
- (vi) The bidder will make the payment to the workers through cheques/DD/ECS/Bank Transfers.
- (vii) The financial bid should be duly signed & stamped of the agency and signature of the bidder should be on every page.

12. PERIOD OF TENDERED WORK

The tender will be awarded for a period of 5 years from the day the selected agency starts providing the "Day to Day Operation and MAINTENANCE of Swimming Pool" in RMC Campus. However, RMC reserves right to cancel/ terminate the contract any time.

Extension of one/ two years may be considered by the RMC, depending upon the performance of agency.

15. NO LIABILITY OF THE RMC

- (i) The RMC shall not provide any residential accommodation to the personnel employed by the agency.
- (ii) The RMC will be under no obligation to provide employment to any of the employees of the agency during or after expiry of tender/ agreement/ contract period and RMC recognizes no employer- employee relationship between RMC and employees deployed by the contraction agency.
- (iii) The RMC shall not be responsible financially or otherwise for any injury to the personnel in the course of performing the functions as per this tender. This liability shall be of the bidder.

16. TERMINATION OF TENDER

- (i) If the agency at any time make default in executing job with due diligence and care and continues to do so, and /or agency commits default in complying with any of the terms and conditions of tender and does not remedy it or fails to complete the work as per terms and conditions and does not complete them within the period specified in the notice given to him in writing, the RMC may without prejudice to any other right to remedy, which shall have accrued thereafter to the contracting agency, shall cancel the contract/ agreement after one month notice and security deposit will also liable to be forfeited by the RMC. RMC, on such cancellation, shall have powers to carry out /execute the work through other agencies by any mean at the risk and cost of the contracting agency.
- (ii) The RMC reserves the right to terminate the contract, without assigning any reason, by giving to the bidder one month notice of its intention to do so and on the expiry of the said period of notice, the contract/agreement shall come to an end.
- (iii) If any information furnished by bidder is found to be incorrect or false at any time ,the tender/contract/agreement is liable to be terminated, and all deposits will also liable to be forfeited by the RMC.
- (iv) In case the agency wants to terminate the tender/contract/agreement, it shall have to give three months notice in advance to this effect to the RMC. However, decision of RMC in this regards shall be final & binding on the agency.

- (x) Any person who is in Government service or an employee of the RMC should not be made a partner to the tender by the agency directly or indirectly in any manner whatsoever.
- (xi) The contracting agency shall not transfer the tender to any other person in any manner. The agency shall not be permitted to sub-contract the work to any other person/firm/agency.
- (xii) Any other appropriate provisions as advised by the RMC shall be incorporated in the agreement to be executed by the contracting agency and the same shall be binding on both the parties to the ensuring contract/agreement.
- (xiv) The agency shall provide a non-judicial stamp paper of Rs. 100/- for preparing a contract/agreement. The successful bidder shall enter into a contract/agreement with the RMC as per the terms and condition of the tender within 07 DAYS from the issue of letter of acceptance or whenever called upon to do so by the RMC whichever is earlier.
- (xvi) The contracting agency will have to ensure cleanliness of the site by using the requisite quantity and quality of materials to the entire satisfaction of the RMC. If the RMC indicates that the services are not adequately satisfactory on account of insufficient tools, material and/or manpower, then additional materials, tools and/or manpower, as the case may be, will have to be brought in by the agency without charging any extra cost.
- (xvii) The tools and material to be deployed must be such that it does not cause any damage to the fittings, fixtures, walls, floor finish and/or other articles lying at the site.
- (xviii) The contracting agency shall not employ any person who has not completed eighteen years of age and/or above 50 years of age.
- (xix) A complete list of the staff, engaged by the agency for deployment in the site, shall be furnished by the contracting agency to the department along-with the complete address and other antecedents of the staff.
- (xx) RMC serves the right to direct the contracting agency to remove any person employed by the agency from the work, who in the opinion of RMC misconduct himself or is incompetent or negligent in the proper performance of his/her duties or indulges in unlawful activities and such person shall not be again employed on the work without written permission of the RMC.
- (xxi) In terms and conditions contained in these tender documents will be a part and parcel of the agreement/contractor be executed by the contracting agency with the RMC.
- (xxiii) Canvassing in connection with the tender is strictly prohibited which may disqualify the tender. Tender must be unconditional.

17. ARBITRATION

In the event of any dispute arising out of this tender/contract/agreement or in connection with the interpretation of any clause in the terms and condition of the tender/agreement/contract or otherwise, the matter shall be referred to the arbitrator appointed by the RMC. Courts at RAJNANDGAON shall have jurisdiction in connection with any dispute/litigation arising between the parties concerned to the given Contract/Agreement.

18. OTHER CONDITIONS OF THE TENDER

- (i) The tender form should be clearly filled up in ink legibly or typed and no column should be blank. No interpolation is permissible.
- (ii) Change in the name of the bidder during the tender process shall not be allowed under any circumstances.
- (iii) Every paper of the tender should be signed by the bidder with seal of Agency/Firm/Company.
- (iv) No change in constitution/share holding of the successful tender will be allowed under any circumstances without the prior approval of the RMC in writing.
- (vi) The agency submitting the tender would be presumed to have considered and accepted all the terms and conditions of this tender. No enquiry, verbal or written, shall be entertained in respect of acceptance/rejection of the tender.
- (vii) The contracting agency shall indemnify the RMC against all other damages/changes and expenses for which the RMC is held liable or pays on account of the negligence of the agency or his servants or any person under its control, whether in respect of accident, injury to the person or damages to the property of any member of the public or any person or in executing the work or otherwise and against all claims and demands thereof.
- (viii) In case of any person signing the tender/contract/agreement on behalf of limited company or firm, letter of authority/resolution passed by the company/firm empowering him to sign the tender/agreement/contract on behalf of the company or firm shall be enclosed with the tender.
- (ix) If any damage/theft is caused to the assets/ property /office equipment by personnel and/or supervisor of the agency or otherwise then the contracting agency shall bear the cost of repair or replacement or damages as the case may be.

(xxiv) Tender not conforming to the requirement as per the terms and conditions will be rejected and no correspondence shall be entertained in this regard whatsoever.

(xxvi) For any clarification regarding the scope of work and/or terms and conditions of tender, the intending bidder can seek clarification from EXECUTIVE ENGINEER on any working day in person.

ANNEXURE - I

CHECK LIST:-

1. Duly completed tender form.
2. Earnest Money Deposit - Demand Draft of Rs 1,00,000/- (Rupees One Lakh Only) in favour of Commissioner municipal corporation RAJNANDGAON payable at RAJNANDGAON .
3. Notice Inviting Tender.
4. Terms and Conditions of Tender duly signed on each page.
5. Demand draft/pay order of Rs. 1000/- (Rupees One thousand Only) in favour of Commissioner municipal corporation RAJNANDGAON payable at RAJNANDGAON as cost of the tender document, if the same was downloaded from website.
6. Registration No. of the Firm (under Shops & Establishment Act) or registration no. of the company (under Companies Act, 1956), as applicable (attach attested copy of certificate).
7. GST Registration Certificate.
8. Income tax Clearance Certificate.
9. PAN Card of firm/company (attach attested copy of PAN card).
12. The details of the turnover for the Last 3 years should be shown and verified by submitting the copy of Income Tax Returns of respective financial year.
13. The details of the turnover on the letter head of the bidder.
14. Details of work executed by the bidder in its letterhead.
15. Copies of Work orders issued by bidder's client.
17. Financial Bid in the letterhead of the Firm/Company (Annexure IV) in a sealed envelope.
18. Declaration regarding black listing/debarring for taking part in tender on Rs.10/- non- judicial stamp paper (Annexure V).

Annexure – IV

DECLARATION REGARDING BLACKLISTING / DEBARRING FOR TAKING PART IN TENDER.

(To be executed & attested by Public Notary/Executive Magistrate on Rs.10/- non judicial stamp paper by the Bidder)

I / We _____ (Bidder) hereby declare that the firm / agency namely

M/s. _____ has not been blacklisted or debarred in the past by Union/State Government or organization from taking part in Government tenders in India and should not have any litigation in any of the labour court(s).

Or

I / We _____ (Bidder) hereby declare that the Firm / agency namely

M/s. _____ was blacklisted or debarred by Union/State Government or any Organization from taking part in Government tenders for a period of _____ years w.e.f. _____ to

_____. The period is over on _____ and now the firm/company is entitled to take part in Government tenders.

In case the above information found false, I/we are fully aware that the tender/ contract will be rejected/cancelled by Commissioner RMC, and EMD / SD shall be forfeited.

In addition to the above, Commissioner RMC will not be responsible to pay the bills for any completed/partially completed work.

DEPONENT

Attested:

(Public Notary / Executive Magistrate)

Name _____

Address _____

ANNEXURE-II

Tender form for providing "Day to Day Operation and maintenance of Swimming Pool" for RMC at INTERNATIONAL HOCKEY STADIUM CAMPUS RAJNANDGAON (C.G)

- a. Name of the bidder [in block letters] _____
- b. Status of agency whether Public/Ltd./Pvt.
Ltd./Partnership Firm/Partnership/Proprietorship _____
- c. Registration No. and year of establishment of Firm/Company _____
- d. Name and designation of the bidder _____
- e. Name of Father/Husband of the bidder _____
- f. Full residential address of the bidder with proof _____
- g. Bidder's Registered office address _____
- h. Bidder's address for correspondence _____
- i. Details of Earnest Money Deposit

Name of the Bank	Draft/Pay order No.	Date	Amount (Rs.)

I/We the undersigned being the bidder as mentioned above, hereby apply to the RMC for providing "Day to Day Operation and maintenance of Swimming Pool" in the RMC swimming pool campus as desired above in accordance with the terms and conditions of the tender. I/we have read and understood the terms and conditions of the tender and hereby unequivocally accept the same. The terms and condition of the tender and the notice inviting tender are also signed and being submitted with the tender form.
(Signature of the bidder with Seal of the Firm/Company)

Place: _____

Date: _____

Note:

- Any correction in the application form should be fully signed by the bidder.
- All pages of the tender application form should be fully signed by the bidder.

Annexure – V

DETAILS OF SIMILAR WORKS COMPLETED DURING LAST 05 (FIVE) YEARS

Sl.No.	Description of work	Postal address of client with contact numbers	Contract value	Completed value	Starting date	Scheduled completion date	Actual completion date	Reasons for delay, if any

NOTE: Performance Report issued by Client(s) for all above job(s) shall be furnished

(Stamp & Signature of Bidder)